

Holyhead Marine Cycle to Work Scheme

To start your application to the cycle to work scheme you can either:

Hold down “ctrl” and click the following link: [Cyclescheme](#)

Alternatively you can go to www.cyclescheme.co.uk

Click on “**I'm an employee**”

Search for and select “**Holyhead Marine Services**” in the search box and click “**let's get started**”

And then on the next page click “**start Application**”

Whichever you choose to do it will take you to the following page to start your application.

Select whether you want to run the scheme over 1 year or 3 years

Select your scheme and apply...

Cycle to Work



Holyhead Marine
Services Ltd - Cycle to
Work scheme

Cycle to Work



Holyhead Marine
Services Ltd - 36 months
CycleScheme

Bike Rental



Holyhead Marine
Services Ltd - Bike Rental
6 Month Scheme

Bike Rental



Holyhead Marine
Services Ltd - Bike Rental
12 Month Scheme

Ready to get started?

Let's begin your certificate application now.

We see that you are an employee of Holyhead Marine Services Ltd.

[Not your employer?](#)

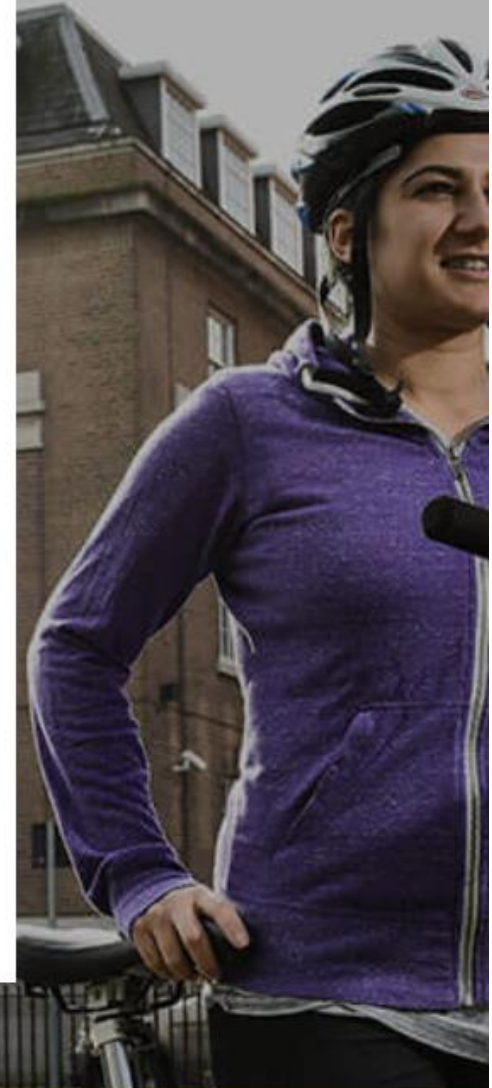
Before you start, here's a few things to consider.

- ✓ You will need your payroll number ?
- ✓ You'll need an idea of the value of the bike and other items you need for your commute

☒ I confirm that I am 18 years old or over ?

CONTINUE →

Confirm you are 18 years old and click continue



Enter name and address
and click “package details”

Your Details

First we need a few details about you. ?

Name & Address

First Name*



First Name is a required field

Last Name*

Search for address (Postcode or Street):

FIND MY ADDRESS

Or enter it manually

Extra Details

PACKAGE DETAILS →

Enter all of the information requested, your payroll number is the reference in the top left hand corner of your payslip

Your Details

First we need a few details about you. ?

Name & Address



Extra Details

How do you identify? ?

Please select...

Mobile phone* ?

+44

Email* ?

Confirm email*

Payroll number ?

e.g. 123

Enter the value of the bike
any equipment you would
like to purchase under the
scheme. Enter your annual
salary, this is gross so thats
annual pay before tax,
national insurance etc.
Confirm that you are paid
monthly and then
continue.

Package Details

Please select how much you would like to request for your Cyclescheme package. Holyhead Marine Services Ltd's limit is £10,000! ?

Set your budget ?

This is the total cost of everything you'd like to get on the scheme.



Bike ?



Helmet ?



Other ?

What is your annual salary? ?

How often are you paid? *

Anything you've forgotten?

It's always recommended that as well as your bike you consider a way to keep it safe - a general rule of thumb is to include a lock worth **10%** of the value of the bike.

Enter the retailer that you would like to buy the bike from, there is an approved list, you can only use this scheme at one of the approved suppliers to if the supplier is not in the list they have not signed up to this particular scheme and you will need to select an alternative from this list. Click “sign and complete” Please don’t click “ive not decided yet” it causes an administrative burden and just delays the whole thing.

Package Details

Do you know where you want to collect your bike?
Please select a retailer (optional) or click below to skip.



Choose a retailer (optional) ?

Search for a retailer

Pauls Cycles

☐

I've not decided yet

Is this your retailer?

Pauls Cycles



www.paulscycles.co.uk



[01362 690953](tel:01362690953)

SIGN & COMPLETE →

Check the details on this page carefully and ensure you are happy with the terms, this is essentially a credit agreement. click to say you have read it once you are happy and continue to next page.

Sign & Complete

You're almost there!

Please check and confirm your details before submitting your Certificate Request.

Salary Sacrifice Agreement

Please read the details below. Tick the box below only if you wish to proceed and be legally bound by the terms of the agreement.

6.4 You cannot buy Equipment on behalf of someone else.

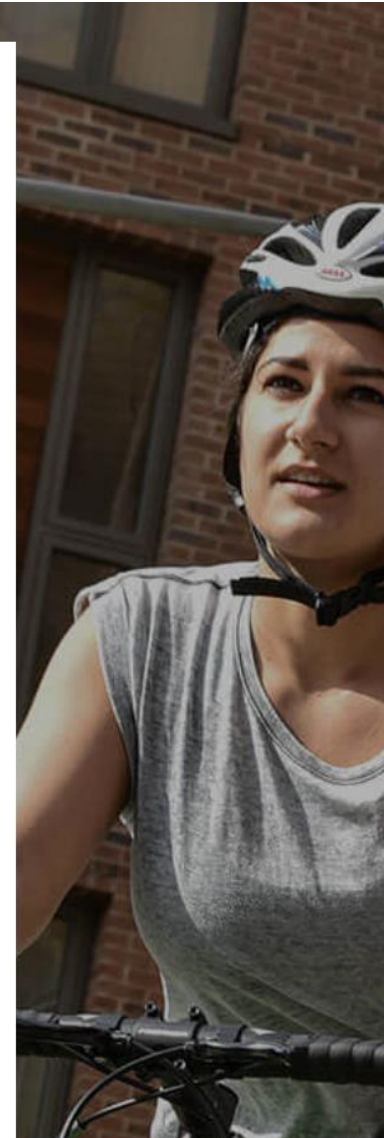
6.5 You will not be permitted to use this Certificate as a contribution towards a more expensive item.

6.6 This Salary Sacrifice Agreement shall be governed by the Law of England and Wales and subject to the exclusive jurisdiction of the English and Welsh courts unless you live in Scotland or Northern Ireland, in which case this Agreement will be governed by the laws of Scotland or Northern Ireland respectively.


| | |
|--------------------|----------------------------------|
| Name of Employer: | (entered when employer confirms) |
| Email Address: | (entered when employer confirms) |
| Date of signature: | (entered when employer confirms) |
| | |
| Name of Employee: | |
| Email Address: | |
| Date of signature: | |





I have read and agree to the Salary Sacrifice Agreement and acknowledge the obligation to pay via reduction to my salary.



They offer 14 days of free insurance as part of this scheme, its up to you whether you would like to sign up to this or not. Select your preferred option and then continue.

 Register for free with the UK's leading anti-theft cycle database >

 Unlock exclusive, free prizes and discounts >

 Cyclescheme news, tips and advice >

0/4 extras selected

CONTINUE WITHOUT EXCLUSIVES →

Official cycle insurance provider of Cyclescheme

- Covers theft + accidental damage
- No payment details required
- Option to extend your cover and save 10%*


How it works ▾

Free cover eligibility criteria ▾


How is my data shared? ▾

All Cyclescheme customers save 10%* on Bikmo cycle insurance.

Select below to request your 14 days free cover, or to get a personal quote with 10%* discount.

☐ Please send my free cover activation link. I agree to the above eligibility criteria, and for Cyclescheme to share required data with Bikmo.


OR

☐ I don't want 14 days free cover, but please send me my personal quote with 10%* discount.
I consent to Cyclescheme sharing required data with Bikmo.


* Minimum premium applies. Bikmo Limited is authorised and regulated by the Financial Conduct Authority ref: 745230.

The application is now submitted and its now with our accounts department waiting for approval. Its recommended that you download your agreement and keep it safe.

Thank you!

Your Certificate has been requested.
An email confirmation will be sent to

What happens next?

- 1 Your employer will now review your application. ?
- 2 At the appropriate point, you'll be emailed a secure link that will let you access your Certificate and redemption code.
- 3 You will then be able to sign your Hire Agreement and get your new cycling gear!

 Your Reference No.

 Download your Salary Sacrifice Agreement

SALARY SACRIFICE AGREEMENT (PDF) 

Get ready for your first commute!

Check out our blog for articles and advice to kick-start your cycle

Please allow 1 week for this approval to take place, we will process requests as quickly as we can but particularly at the beginning, we will probably get quite a few approvals to complete over a short time. If you have not heard anything after 1 week let Dan know and we can chase it up.

Once approved by Holyhead Marine you will receive an email from the cycle to work scheme directly advising you that its being processed and that this can take up to 14 days

Once approved by them you will receive an email with a redeemable code to allow you to purchase your bike from the supplier that you have selected during the application process.